

# AQD'S FOCUS ON DEPARTMENT OF HEALTH AND HUMAN SERVICES

## About The Acquisition Services Directorate

The Acquisition Services Directorate (AQD), a Federal shared-service provider within the U.S. Department of the Interior's National Business Center (NBC), offers acquisition support to all Federal agencies. We help managers in both civilian and military organizations fulfill their missions by crafting appropriate procurement solutions.

The Acquisition Services Directorate uses proven business practices while delivering cost-effective contracts. Our Contracting Officers will handle the complete acquisition lifecycle, utilizing innovative technology and value-added benefits.



## Our Knowledge and Expertise

During the entire project, you have the benefit of the extensive knowledge base of our team of acquisition professionals who understand the complexities of the procurement regulations. We manage the whole process – from planning, soliciting and evaluating offers, to awarding and administering contracts, through closeout. Our Contracting Officers use all available options, including GSA Schedules, GWACs and IDIQs, to fulfill your requirements.

AQD supports the goals of the U.S. Department of Health and Human Services (HHS) and will assist you with your acquisition planning, working together with you throughout the procurement process. Our ability to work in partnership with HHS was evident when we were selected to award a complex, multi-faceted IT development contract in support of the National Children's Study (NCS). We have also provided assistance with the Head Start program, awarding 46 contracts nationwide - an example of successful interagency collaboration.

## Your Success

We are dedicated to transforming the government procurement process and our team is focused on bringing you quality results to give you peace of mind and ensure success.

Attention to detail, customer service and compliant contracting is what the Acquisition Services Directorate does best, so you can concentrate on meeting mission requirements on time, every time.

## Some of the Clients We Serve

- Centers for Disease Control
- National Cancer Institute
- National Institutes of Health
- Office of the Secretary of Health and Human Services
- Substance Abuse and Mental Health Service Administration
- The Administration for Children and Families

To learn more about the  
Acquisition Services Directorate,  
visit us at [www.aqd.nbc.gov](http://www.aqd.nbc.gov)  
or call 703.964.8800





## Who We Are

US Department of the Interior  
Shared service acquisition center

## How We Can Help You

Project inception through closeout  
Contract management for compliance  
Fulfillment of acquisition requirements

## What You Should Do

Contact us today  
for more information

## Where We Are

[www.aqd.nbc.gov](http://www.aqd.nbc.gov)  
[awareness@aqd.nbc.gov](mailto:awareness@aqd.nbc.gov)  
703.964.8800

