

Deliverables:	Due Date:
List of Key Personnel (to PCO)	At contract award
List of Assigned Auditors (to COR)	15 days from issuance of Task Order
Subcontractor Information	Prior to contract award
Statement of Independence	With proposal submission
Non Disclosure Agreement	Prior to start of work
Audit Plan	Draft Due within 60 days from award date Final Due one week after final COR Comments
System Flow Chart	With audit plan
Test Plan	Draft Due with audit plan Final Due one week after final COR Comments
Kickoff meeting and Entrance Conference	TBD
In Process Reviews (2)	Completion of Planning Phase and TBD
Summary Memorandum	TBD
Progress Report	Bi-weekly
Exit Conference	TBD
All Audit Documentation	With Draft Audit Report Package
Draft Audit Report Package including:	Within 30 days from end of Field Work; no later than 30 APR 2005
Cross-referenced Audit Report	
Technical Report	
Updated System Flow Chart	
Remediation Plan (if applicable)	
Management Letter (if applicable)	
Final Audit Report Package including:	No later than 31 JUL 2005
Final cross referenced Audit Report	
Final Technical Report	
Final Remediation Plan (if applicable)	
Final Management Letter (if applicable)	
Travel Plan	No later than 10 work days prior to travel
Other Direct Costs	Prior to incurring cost
Contractor Proposal on other work involving Component	Prior to contract proposal on other work involving Component
Material findings	Within 24 hours